

## REQUEST FOR PROPOSAL FOR FIBER-TO-THE-HOME DESIGN WORK – Starbuck & E911

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### **Background:**

The Port of Columbia (Project Owner) continues to work on deployment of broadband service to citizens of Columbia County. As authorized by statute (RCW 53.08.005, 53.08.370 & 53.08.370), the Port builds telecommunications infrastructure and offers it for use to telecommunications providers on an open access platform. The Port is beginning work on the Starbuck & E911 Broadband Project (Project) described below. The Starbuck and E911 Project is funded with Coronavirus Capital Project Funds distributed via the Washington State Community Economic Revitalization Board (CERB) and will be subject to both state and federal rules.

Exhibit A shows the project location's approximate start and end points and the homes that the project is designed to serve. The Project is a fiber-to-the-home (FTTH) construction project with two geographically-distinct sections: The first will be located on existing utility poles and underground on public right-of-way within the Town of Starbuck and its adjacent outlying areas, and the second as an extension of the Dayton Community Broadband Project from the junction of North Touchet Road and Crall Hollow to the Thorn Tower communications hub. Aerial construction will be completed according to the utility pole owner's specification and permitted through existing pole attachment agreements with PacifiCorp and Columbia REA. Underground construction will be buried at depths of 3-4 feet in town or county rights-of-way. Identification of a location for a colocation facility in Starbuck will be part of the design process. The E911 extension up Crall Hollow will connect to the existing Dayton fiber plant that terminates in a port-owned colocation facility on the west side of Dayton.

### **Statement of Need (Scope):**

This Request for Proposals (RFP) is intended to solicit proposals from fiber design firms to supply the Project Owner with a fiber-to-the-home design for the Project.

The services expected to be delivered as part of this procurement must include but are not limited to:

- Assist with right-of-way acquisition as required
- Aerial and underground design and construction drawings, including drops to each premise identified in the project boundaries
- Prepare splice documentation required for splicing the network
- Provide a bill of labor and bill of materials based on the design and splicing documentation
- Pole contact design, application and close-out process
- Survey of poles and the ability to provide the survey work to the pole owner(s), as requested through the pole permitting process
- Ability to interface with multiple municipalities and agencies to coordinate route requirements
- Assist in preparation of construction bid documents and participate in any pre-bid or pre-construction meeting
- Participation in the construction process if design concerns arise
- Review of as-builts
- Provide any documentation for permitting, as required

**Evaluation Criteria:**

Proposals will be evaluated on the following criteria:

- Key staff qualifications/experience
- Experience with broadband design, permitting, and construction in the Project Area or surrounding areas
- Quality of outline of project elements and proposed timeline for completion
- Ability to deliver the services as outlined in the statement of need
- An estimate of the total costs of the Project
- A timeline for the design of the Project, including but not limited to: preliminary design for review, bill of materials, list of addresses requiring underground drops, permitting, final design for bid documents

**Proposal Elements:**

Proposals must include submission of the following information:

- Company profile, including qualifications (background, experience, applicable business licenses)
- Company experience in performing similar services
- References for previous fiber design work, including project descriptions
- Other information demonstrating the firm's capabilities and qualifications to perform the anticipated services
- Outline of project elements and timeline for completion of each
- An estimate of the total costs of the Project

**Contract:**

The Project Owner may negotiate a contract with the firm it determines the most qualified, but the Project Owner shall have no obligation to enter any such negotiations and, if it does so, the Project Owner reserves the right to terminate the negotiations without obligation and not execute a contract for the services.

**Proposal Terms and Conditions:**

Proposals must be in writing and address each of the elements outlined in the Request for Proposal (RFP). **Submittals should be mailed to 1 Port Way, Dayton, WA 99328 or emailed to [jennie@portofcolumbia.org](mailto:jennie@portofcolumbia.org) by November 12, 2025 at 12:00 pm PST.** Proposals received after that date shall be considered subject to the acceptance of a prior received proposal. Faxed submissions will not be accepted. All submissions become property of the Project Owner and will not be returned. All conditions contained in this RFP are considered accepted by the Proposer in any proposal submitted. The proposal pricing will remain in effect for at least ninety (90) days after the date of submission. Proposers shall submit signed proposals on a company letterhead. Proposals by a partnership should be signed with the partnership name by one of the members of the partnership or by an authorized representative, followed in either case by the signature and title of the person signing. Proposals by corporations must be signed with the name of the corporation, followed by the signature and designation of the president, vice president, or person authorized to legally bind the corporation to a contract. By signing the Proposal, the signer acknowledges that they are authorized and duly bound to execute the document on behalf of the Proposer and that their signature is binding upon the Proposer.

The Project Owner reserves the right to request clarification of information submitted, and to request additional information to any submission. The Project Owner reserves the right to reject any and all proposals or to waive any irregularity. The terms of any final contract will be established by negotiation.

Small, minority and women-owned firms are encouraged to submit proposals.

The Port is an Equal Opportunity and Affirmative Action Employer. This project is (funded/partially funded) through the Washington State Community Economic Revitalization Board with federal funds from the U.S. Treasury ARPA Capital Project Funds.

## **PROJECT LOCATION**

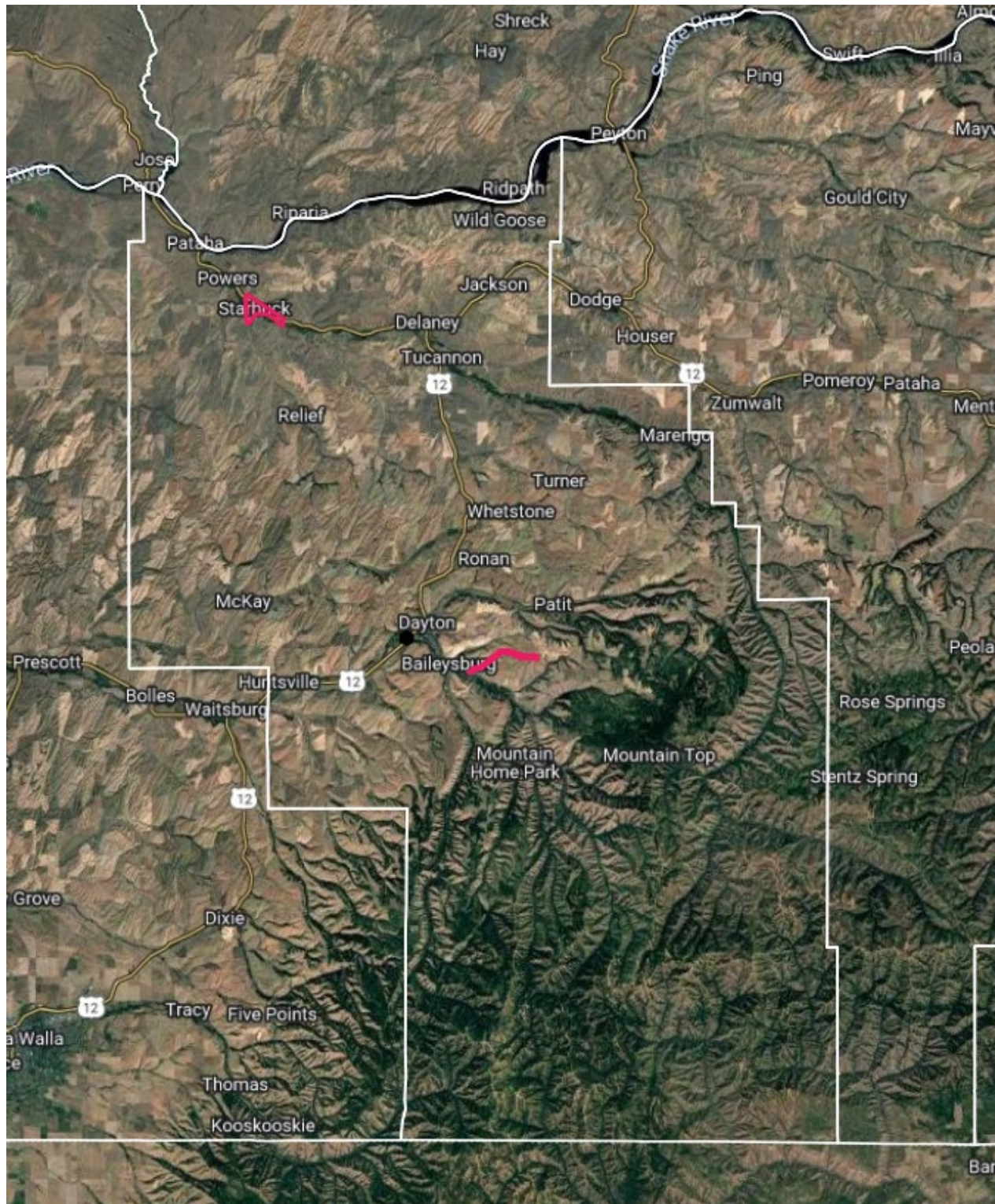
### **CERB RURAL BROADBAND PROGRAM**

#### **Port of Columbia County | 2025 Application**

A KMZ of the proposed project can be found in the [Google Drive Folder](#)

#### **OVERVIEW:**

The proposed project will be in 2 areas within Columbia County, WA: The town of Starbuck and communications towers on Crall Hollow Road.





**Area 1 – STARBUCK:** The proposed project is in the small rural town of Starbuck, WA in Columbia County. Dayton's zip code is 99359.



**Area 2 – CRALL HOLLOW ROAD TOWERS:** The proposed project is southeast of the city of Dayton, WA in Columbia County. Dayton's zip code is 99328.

