

**Port of Columbia**  
**Regular Monthly Meeting Minutes**  
**May 14, 2025**

Secretary Spring opened the meeting at 5:00pm.

**Present:** Commissioners Spring and Watts, Port Staff Jennie Dickinson and Shane Laib, along with one other person attended via Zoon. Attending in person were Tracy Clark, and 5 members of the public. **Absent:** Commissioner Bryan and Port Attorney Kim Boggs.

Pledge of Allegiance was recited.

**Public Comment:** None were made.

**Approval of Minutes:** Watts moved to approve the minutes from the April 9th meeting, seconded by Spring. Motion approved.

**Finances: Monthly Budget Report & Approve Vouchers –** Dickinson reviewed some of the larger and more unusual bills. The vouchers were approved. The budget report was presented to the commission. There were no comments or questions.

**Leases:** Hawk & Vine Vintners will be leasing Suite J at Blue Mountain Station. This will be a two-year lease. The lease was approved by the commissioners.

**Rock Hill Industrial Park:** Dickinson stated there was nothing to report.

**Lyons Ferry Marina:** Dickinson interviewed a group who may be interested in buying the marina. If the sale happens, the current concessionaire will stay on through October to help train any new owners. There are moorages being removed in the Tri-Cities. Dickinson and the concessionaire are working with a company out of Idaho to see if they could replace the current "C" moorage with the newer moorage. The cost of the consultant is being split between the two parties. The Port would pay for the moorages if they could be installed easily.

**Blue Mountain Station:** Dickinson reported design is underway for the Craft Malt Facility. A Canadian company is working with the design company and Anderson Perry to make sure it works for processing. The building of the facility should go out to bid in early 2026.

**CWW Railroad:** Dickinson and Boggs have divided the fact-finding list amongst themselves. Dickinson has sent letters to the rail consultants and the operator requesting information for said list. She is working on other portions of the list in the meantime. Watts stated he would like documents available at the June meeting. Spring reminded Watts that they agreed to an August deadline. Dickinson reminded everyone that others are involved with providing information that is beyond her control and that this is not the only thing she is working on at this time. This is a long, time-consuming process and time is needed to gather the information requested by the commissioners. The operator is working on improving crossings in Dayton, per the grant agreement he has, which needs to be completed by June. There was an article in the Union Bulletin about the Port of Walla Walla approving grain transportation near Wallula Junction for Columbia Rail.

**Broadband:** Dickinson reported the Port of Walla Walla was awarded \$2 million for a fiber project that they did use. Petrichor and Dickinson are working on garnering those funds to provide fiber up Crall Hollow for the 911 emergency towers and to provide fiber service to Starbuck. The ISP who is doing the installation will provide the matching funds. This section will be theirs and will not be leased from the Port.

**Resolution #2025-03:** This resolution was presented to the commissioners for approval. Commissioner Watts made a motion to approve Resolution #2025-03 - *A resolution of the Port of Columbia, Columbia County, Washington, authorizing the submission of an application for a Community Economic Revitalization Board grant in the approximate amount of \$2,000,000 for extension of broadband into the Town of Starbuck and to the E911 communications towers on Crall Hollow, and authorizing the executive director to enter into an agreement for such funding*, seconded by Spring. Motion approved.

**Staff Reports on Community and Economic Development:** Dickinson reported she participated in a Lower Snake River Dam Study focus group to determine the accuracy of freight routes through the region. She attended Hotel Hardware's grand opening along with others from the office. She met with a company that is considering siting an energy production business locally. She started the process of extending power to the Craft Malt project. The final reports for both broadband projects have been submitted. Laib reported he is halfway through the Business Boosters workshops. The Jon Schallert workshop had 7 businesses attend and Jon met one on one with them. The Port hosted a Governor's Office for Regulatory Innovation & Assistance (ORIA) meet and greet session. The Columbia County Sesquicentennial committee held their first meeting. This group will be involved with planning a celebration of our county's 150<sup>th</sup> anniversary. Laib reminded everyone that Historic Dayton Days will be held Memorial Day Weekend. He continues to work on the vacant building inventory.

**Housing:** Dickinson had nothing to report.

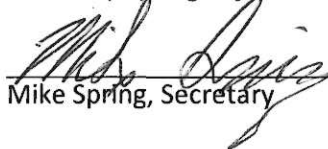
**Dayton Development Task Force:** Spring gave a brief update on the last Task Force meeting.

**Final Comments:** Secretary Spring asked for final public comment. None were made.

**Approval of Vouchers:** Commissioners approved regular monthly vouchers in the amount of: \$99,481.42.

05/01/2025	13493-13502	Payroll	27,657.42	05/14/2025	13522	Columbia iConnect	156.39
05/14/2025	13503	Jennifer S Dickinson{O}	89.23	05/14/2025	13523	Community Council	500.00
05/14/2025	13504	Incidental Fund	250.00	05/14/2025	13524	Dayton Mercantile	23.18
05/14/2025	13505	Shane Laib {o}	180.60	05/14/2025	13525	Dingle's of Dayton	11.91
05/14/2025	13506	A-1 Plumbing	985.51	05/14/2025	13526	Double T Construction	796.74
05/14/2025	13507	Anderson Perry, Inc.	7,752.50	05/14/2025	13527	Emerge Technologies	70.00
05/14/2025	13508	Banner Bank - 1585	1,354.30	05/14/2025	13528	Inland Cellular	60.96
05/14/2025	13509	Banner Bank - 1593	1,475.05	05/14/2025	13529	Jamestown Networks	198.23
05/14/2025	13510	Banner Bank - 4500	100.00	05/14/2025	13530	LEAF	374.72
05/14/2025	13511	Banner Bank - GO Bond - 3946	2,431.59	05/14/2025	13531	MBG Cleaning Services	1,480.00
05/14/2025	13512	Banner Bank BMS #2 Bond - 9342	2,440.84	05/14/2025	13532	One Call Concepts, Inc.	7.02
05/14/2025	13513	Barker, Inc.	737.24	05/14/2025	13533	Pacific Power	1,490.64
05/14/2025	13514	Basin Disposal Inc	74.70	05/14/2025	13534	Petrichor Broadband, LLC	5,013.00
05/14/2025	13515	Basin Disposal of Walla Walla	139.06	05/14/2025	13535	Senske	79.46
05/14/2025	13516	Blue Mountain Irrigation & Landscape	2,432.71	05/14/2025	13536	Snake River Plumbing	2,214.01
05/14/2025	13517	Blue Mountain Station Co-op (V)	660.00	05/14/2025	13537	The Schallert Group, Inc.	6,500.00
05/14/2025	13518	Brewer's Bookkeeping & Payroll Svcs	400.00	05/14/2025	13538	Urban Patterns, LLC	26,434.60
05/14/2025	13519	Cardmember Service	2,114.33	05/14/2025	13539	US Linen & Uniform	141.21
05/14/2025	13520	City Lumber	27.10	05/14/2025	13540	Walla Walla Union Bulletin	360.00
05/14/2025	13521	City of Dayton	2,267.17				

Secretary Spring adjourned the meeting at 5:32 pm.

  
Mike Spring, Secretary